

E-5

**PROCUREMENT OF GOODS
UNDER
NATIONAL SHOPPING PROCEDURES**

*(For Contracts valued less than the
equivalent of US \$100,000 each)*

**INVITATION FOR QUOTATIONS FOR SUPPLY OF
GOODS UNDER NATIONAL SHOPPING PROCEDURES**

No. W. 11037/1/2017-MI(CE)/

Dated Aizawl, 2nd March 2017

To

Dear Sirs,

Sub : INVITATION FOR QUOTATIONS FOR SUPPLY OF COPIER+ PRINTER+
SCANNER – 1 Nos.

1. You are invited to submit your most competitive quotation for the following goods:-

Brief Description of the Goods	Specification	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any	
All Copier + Printer + Scanner not exceeding Rs. 75,000/-	General		1(one)	Within 15days	Office of the Chief Engineer, Minor Irrigation Department, New Secretariat Complex, Khatla	Yes
	Type	Desktop				
	Copy Resolution	Not below 600 x 600 dpi				
	Memory size	128 mb				
	Max. original size	A3/ 11"x17"				
	Max. paper capacity	1350 sheets				
	Type of unit	Auto Duplex Unit				
	Printer					
	Print speed	Not below 20 ppm				
	Resolution	Not below 600 dpi				
	Supported OS	Win 10/ 64 bit				
	Interface	Not below USB 2				
	Scanner					
	Type	Full color				
	Scanning Size	Max. A3 /11"x17"				
	Scanning Speed	600dpix600dpi				
	Scanning size	A3/ 11"x17"				
Data format	TIFF, PDF, JPEG					

2. Government of India has received a credit from the International Development Association (IDA) in various currencies equivalent to US\$ 175 Million towards the cost of the National Hydrology Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. Bid Price

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
- b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- c) Sales tax in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Validity of Quotation

Quotation shall remain valid for a period not less than 15 days after the deadline date specified for submission.

6. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed ; and
- (b) conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the items together.

Sales tax in connection with sale of goods shall not be taken into account in evaluation.

7. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. **Payment shall be made immediately after delivery and successful installation of the goods.**

9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

10. The bidder should be Original Equipment Manufacturer (OEM), Authorized Dealer/ Distributor/Retail Outlet of Original Equipment Manufacturer.

11. The bidder should have valid Trade License under the Government of Mizoram.

12. The bidder are requested to provide your offer latest by 12:00 noon on 8th March 2017.

13. We look forward to receiving your quotations and thank you for your interest in this project.

(LALTHANLIANA)
Chief Engineer
Minor Irrigation Department.
Mizoram, Aizawl

Address:
Office of the Chief Engineer,
Minor Irrigation Department,
New Secretariat Complex, Khatla.
Pin: 796001
Tel. No. 0389-2334280
Fax No. 0389-2336138

FORMAT OF QUOTATION *

Sl. No.	Description of Goods	Specifications	Qty.	Quoted Unit Rate in Rs.	Total Amount	
					In Figures	In Words
1		General				
		Type				
		Copy Resolution				
		Memory size				
		Max. original size				
		Max. paper capacity				
		Type of unit				
		Printer				
		Print speed				
		Resolution				
		Supported OS				
		Interface				
		Scanner				
		Type				
		Scanning Size				
		Scanning Speed				
		Scanning size				
		Data format				
	TOTAL					
	Sale Tax					

Gross Total Cost : Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. (.....) within the period specified in the Invitation for Quotations.

We also confirm that the normal warrantee/guarantee of..... months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Trade License Number :